



SEVA KENDRA, SILCHAR



Annual Report
2018-19

ORGANIZATIONAL PROFILE

Seva Kendra Silchar (SKS) is a Non-Governmental Organization established in 1988 and is registered under the Societies Registration Act 1860. An NGO for wholesome Development of the people of Barak Valley.

VISION

“We visualize a society where people are self reliant in an environment of equal opportunities ensuring human dignity and security”

MISSION

“Our mission is to empower the marginalized for building sustainable community by means of people’s organizations and animations”

GOALS

- Promote good governance through village level organizations (CBOs).
- Improve the quality of life of the marginalized people.
- Empower the poor to benefit from the Govt. Schemes and programmes.
- Facilitate supplementary education in tribal and backward areas at the grass root institutions.
- Adopt right based approach and tap govt. Resources for the poor.
- Developing, promoting and facilitating preventive and curative health care.
- Ensuring transparency in local administration through awareness programmes
- Promoting, developing and facilitating Agriculture and Livestock management
- Promoting gender equity and empower women.

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- Activities Report under Farm North East II
- Audit Report
- Gratitude Honour

Most. Rev. Stephen Rotluaga, CSC
BISHOP OF AIZAWL

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BISHOP'S HOUSE
Ramthar Veng, P. Box No. 45
Aizawl - 796 001
Mizoram, INDIA



Dear Fr. Santlago,

It is my joy and privilege to write few lines for the annual report of Seva Kendra Sikhar. Since 30 years Seva Kendra Silchar (SKS) is playing an essential role in facilitating, helping and supporting 155 villages with various programmes and activities like, health, education, farmers club, emergency relief works, vocational training, Anti Human trafficking etc. From humble beginnings, SKS has grown to become one of the NGO's in Barrack Valley region, fulfilling its mission to assist the neediest ones.

This year's report once again describes numerous programs and initiatives of SKS. The SKS health program focuses on the reduction of MMR and IMR in the region. The bridge schools help many tea garden and tribal children to pursue their education and get enrolled in Schools. Venous programmes for tea garden areas help them to become aware of certain rights, and empower them with knowledge and capacity. All these are possible because of hardworking, committed and well- motivated leadership and administrative team. Please be assured of my prayers for you and your team.

May the Prince of Peace bless you and fill you with His Peace and JOY in this advent season.

May God bless you all .

A handwritten signature in blue ink, reading "Stephen Rotluaga". The signature is stylized and fluid.

Most. Rev. Stephen Rotluaga, CSC
President, SKS



SEVA KENDRA SILCHAR

(An NGO for Wholesome Development of People of Barak Valley
BISHOP'S HOUSE, SILCHAR - 788 005
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Message from the Director



Dear Friends,

I am pleased to present the **Annual Report of Seva Kendra, Silchar for 2018-19**. While preparing the report, I was overwhelmed to think about the sacrifices and generosity of so many organisations and people who had been part of the life of Seva Kendra Silchar for the last one year.

I am indebted to the donor agencies like Kindermissionswerk, Kirche in NOT, Missio Aachen, KFB Austria, Caritas India and NEDSSS for their generous contributions to make the vision "**a society where people are self-reliant in an environment of equal opportunities ensuring human dignity and security**" and mission of SKS into a reality. We are proud to be co-partners with these above mentioned agencies.

I am also very grateful to **Sr Sherly Thomas, the chief Coordinator and all the coordinators and field staff and the accountants of SKS** for their committed service, hard work and at times working beyond working hours and even on holidays. I am privileged to have such committed staff at SKS.

In this annual report we have not included all the activities of SKS during the year 2018-2019 but we have brought out only some important activities which were carried out during the year 2018-2019.

During this year we have taken up a new and a challenging project on Anti Human Trafficking in 15 villages of Barak Valley Region.

Continue to pray for all of us and we too gratefully remember you in the presence of God for all what you have been to us.

Fr. Santiago
The Director

Every Beginning Marks The Enlighten Path Through Which Successful Steps Move.

Combating Human Trafficking in Assam and Arunachal Pradesh

The pilot project, 'Combating Human Trafficking in Assam and Arunachal Pradesh' sponsored by Caritas India has brought a new dawn in the 15 villages selected for the programme. It has enriched and paved the way for the communities to start questioning and reasoning out for the safety of their children, youth, women and everyone in the community. The project has enhanced the knowledge of the people on the different forms of human trafficking and it's evil.

S. No	District	No of Blocks	No of Villages	No of Families	Male	Female	Total Target Population
1.	Cachar	6	10	819	2087	1988	4075
2.	Karimganj	1	05	508	1449	1258	2701
TOTAL		7	15	1327	3536	3246	6776

Activities done : Caritas India and partners have extensive in-depth Trafficking in Person (TIP) information, acquired the requisite technical knowledge and skills and developed feasible long-term proposal as per the international standards.



Sharing Key Findings of Baseline Survey and Developing Proposal



Sharing of Learnings from Exposure Visit to Kalimpong



Ruth Mam's Visit to Hatikhira



Meeting a Victims Mother by Programme Officer at an AHT Village



Visit To AHT SKS Villages of Zonal Mnager, Sir Jonas



Ruth Mam's Visit to Bazarichera



Meeting with Community People in an AHT Village



Informed Communities promote strong village safety net mechanism and prevent Human Trafficking.

Activities implemented:

- Organised one day objective sharing program in 15 villagers where 675 participated.
- Formed 28 women group, 17 youth group and 15 children group.
- Conducted training of women / youth /children Group where 1260 women participated, 765 youth and 525 youth and children respectively participated.
- Linked 41 students with Shaheed Deen Dayal Panika Scheme
- Formed 17 village vigilance committee
- Conducted 68 times meetings with VVC
- 17 trainings were organised with 355 participants.
- 03 Interface and consultation meet with NGO's and Government Departments with staff and community was organized. Total participants -75
- Daily Home visit Total Families -2782 were visited by VHWs sometimes accompanied by Supervisors, Coordinator, ASHA, Anganwadi teachers and ANM. During the family visit provided health education on hygiene, diet, and the information about vaccination day.
- Identified 15 schools to orient students and teachers in human trafficking and Child Rights and Protection.
- Sensitized around 2800 students on Human Trafficking and Child Rights
- Organised extra-curricular activities in 15 schools and around 650 students participated.
- Organised 02 exposure visits of children to police and childline units.and around 50 students participated in the programme.

ST. PAUL'S SCHOOL, SRIKONA



Science Exhibition : They presented both still and working models. Demonstrations and explanations were given by the participants.

► Fine Arts Day



*"Save Earth" and "Beat plastic pollution".
Awareness procession to Borobazar*



Farewell party to our principal Sr. Stella and welcome to Sr. Hepsi the new Principal

▶ Yoga Day

Independence Day The Chief Guest, Mr. Sunil the second commander of BSF hoisted the tricolour along with 55 army soldiers. The National Anthem echoed in the entire campus. At the end the military people displayed their arms & rifles and explained to the students. We were very happy to have neighbouring school students for the exhibition.



18.8.2018 our students went to neighbouring places and collected money for Kerala relief work. They have collected good amount which shows that they are also feeling with affected people and sharing with them.

▶ Rakshabandhan Day Celebration



▶ Teacher's Day Celebration



"True teachers are those who help us think for ourselves".



One day orientation programme was conducted for teachers on leadership and class management by Sr. Mini Philip SJL.

▶ Diwali Celebration

Deepawali, "the festival of light".....



▶ Annual Function



Senior class students enacted a play reflecting the burning issue of our 21st century. Very beautifully they sowed the seeds of awareness towards our **Mother Earth**. Khasi folk dance was presented by the students of open school which took away the heart of the audience and the **bhangra dance** an energetic performance by our tiny tots. The entire programme was based on the theme "**Save environment for better tomorrow**". We ended the programme with National Anthem. On this occasion the first floor building was blessed by Fr. Santiago.

▶ Children Day



▶ Christmas celebration



▶ PTA meeting



Every Beginning Marks The Enlighten Path Through Which Successful Steps Move. With All Enthusiasm, New Zeal and Great Fervour the New Academic Session Was Inaugurated For Nursery to Class IV on 24th January 2019.

▶ 70th REPUBLIC DAY



The chief guest Mr. Saikul Alom, the President of Borkala gram-panchayat, Salchapra block, Sr. Mini Philip Director of open school, Sr. Sherly Chief Co-ordinator of Seva Kendra Silchar, the programme began with the flag hoisting followed by the patriotic and cultural items The karate students received the yellow belt, which signifies the second stage of their martial art.



8th March WOMEN'S DAY. Mrs. Anuradha Deb, Aanchalik Panchayat of Digor Srikona, Tapang block & Mrs. Nilima Das, Panchayat of Indragarh GP were Chief guests along with Sr. Mini, Coordinator of St. Joseph's Convent, Srikona and in charge of the open school, was the Guest of Honour. Mrs. Anuradha Deb honoured some of the women achievers and their skills. Mrs. Nilima Das addressed the gathering by highlighting the various footprints left by many great and successful women. Students showed the importance of the girl child and the role of women in the world through dance, drama and speech

► OPEN SCHOOL SRIKONA



No of Students 17



Vocational Training for drop out students



Host making



Phenyl Making

EDUCATION

THROUGH CREATING ALTERNATIVE TEACHING ENVIRONMENT

590 children all together in the 10 Learning Support Centers which are in with the joyful learning program. From the total we have found that at least 61% of the children from the age group 5-12 are the school Drop-out children who were now given the educational support with joyful learning.

After the introduction of the Educate program in the 10 villages we could give lots of awareness program to the parents and elderly people of those particular villages. From time to time the educate team visits those villages to motivate the people and we could see some change in the behavior of the people also we sometimes gave programs related to income base and saving related awareness to the parents which will change the way of livelihood and also that will bring a change in the society.

Through this program of Learning Support Center till date we are able to link our school drop-out and non-school going children with the nearest government school at the same time we spoke to the government teachers so that they get the child enrolled whenever they come so as to minimize the number of School dropouts and non-school going in the village.

▶ Home based Motivation



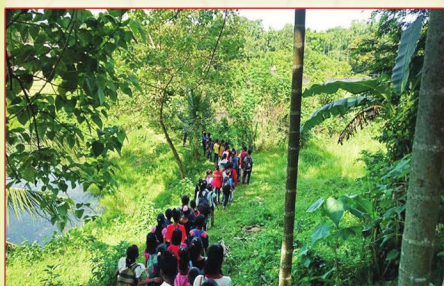
▶ Quarterly Meeting of Teaching Staff



▶ Training on Children Parliament



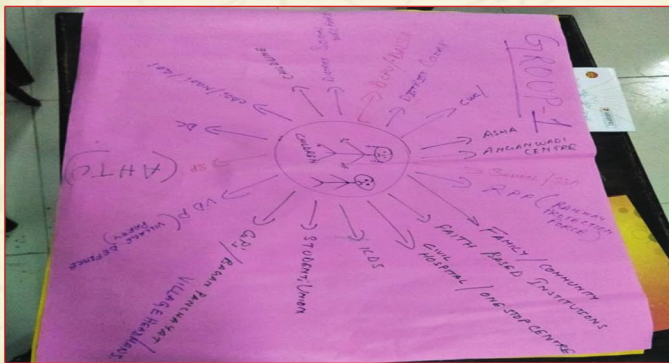
► Nature Campaign



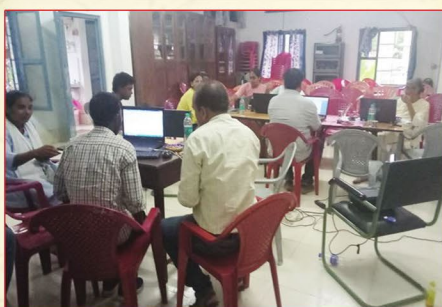
► Children's Day Observation



► Children's workout on Village Mapping



► Final Evaluation



Togetherness

Bridge Schools and St. Paul School



Skill training for the drop out girls and boys. The skill training was organized for the drop out girls and for the students of Assam Skill Development Students (ASDM) on sanitary pad making



The skill training on sanitary pad making was organized for the students of Assam University and St. Claudine Girls Hostel



Capacity building for the staff on Resource Mobilization



Capacity building for the staff on Agricultural Sustainability & Food Sovereignty programme organized by DKA/KFB in Guwahati for the partners who are engaged in the field of agriculture. (Two days programme were attended by project coordinator Sr. Nirmala and Animator Mr. Birsha Urang)



The training programme on National Teacher's Science Congress



Environmental Awareness programme and also leadership programme with students of Assam University Silchar.



Refreshment Course for the Coaching Teachers along with selected students from Coaching Centres



***Clean and Green Programme in Namdailong, Namdailong, Kalain and Srikona
(Women Empowerment Centre, Srikona)***



Cleaning the pond



Meeting with SHGs at Ramgaizang and updating of their reports .

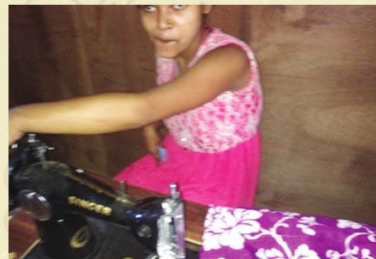


Children's Day Celebration of four coaching canters (Roshni Coaching Centre, Rainbow coaching center, Pragoti coaching center & Jyoti coaching center). They had various entertainment programmes, games, dance, song competition, drawing competition etc.



Skill Training for persons with Disability and support to dropout students

10 disabled girls along with 20 dropouts received a good training in Tailoring, detergent making and pickle making.



Health is the biggest treasure as you cannot enjoy anything if your health is not good. Health is wealth and a fundamental right of every human being, keeping this in mind SKS implemented the CURE Phase III in 24 village

Community Ushered Regional Effort In Health Care.

Health Activities

Pregnant women screened/identified (HC and village)	245
Number of high risk Pregnancies referred to hospital	1
Number of women completed 4 ANC at institution and village	202
Number of pregnant women delivered at institution/hospital	228
Home delivery conducted by health centre staff, Dai and others	18
Total Delivery	246
Number of mother accessed 2 PNC at institution and village	237
Number of children up to 2 years identified for immunization	1222
Fully immunized children	623
Number of adolescent girls in project area	720
Adolescent girls received knowledge on MCH and sexual health	479
Number of fever or suspected malaria	278
Total malaria screened at institutional level and village	18
Malaria Cases identified positive at HC and village	1
Malaria cases treated with anti malarial drug	1
People using mosquito nets	11410
VHSNC and VHTC gained knowledge on malaria	147
Patients treated at health centre (OPD)	3708
Emergency/First Aid Treatment	160
Number of children treated at OPD HC and other institutions	335
Referring to Govt/Pvt Health care	762

► MCH programmes





Emergency care at ANC, Labour and PNC



Public consultation meeting



First Aid



Herbal training



Adolescent Girls





VHSNC/VHTF



Health Schemes (TOT)



Malaria Detection



ACHIEVEMENT :

- Since the health centre is far from two villages we started to keep some basic medicine in the VHWs home so the people can avail medicine during their needs.
- The CBOs are happy since we started H.C in their villages so that even for small things they need not travel for 4 to 6 KM.
- Three of VHWs are selected as Govt. ASHA.
- We had built good rapport with government health department and Lion Club.
- The Sub centre was inaugurated.

FACILITATING HEALTH AND WELL BEING IN BARAK VALLEY



*One day awareness on Diabetic, T.B .. for Health Task Force SKS
Seminar on Nutrition & safe food*



health Care



Training on Mother & child



*Awareness on Vaccination
& Institution Delivery*



Nutrients for 20 Villages



Health coordinating committee orientation and formation



Project review & Evaluation

Empowerment of peoples' Organization in The Barak Valley through Ecological sustainability and revival of Traditional Knowledge, skills and Practices (IV phase)

OBJECTIVES: To Raise the economic standards/status of project beneficiaries. Empower and promote local communities through sustainable and indigenous way of Agriculture. Enhance Ecological Sustainability.

For the improvement in the skills of the staff there were various programmes conducted for the staff and few selected beneficiaries; Agriculture Scientist for consultation in the field of agriculture, monthly meeting of Animators and coaching teachers, training on Vermin Compost & Meeting with SHGs, Kisan Mela, State Level Training on Essentials of Humanitarian Response (emergency response and Hazards), FPOs meeting in Udharbond with NABARD Officers, Human Rights, Environmental awareness programme with teachers of Barak Valley, Coaching Teachers, Educate teachers and Staff of SKS etc. The staff was enlightened and boosted their creative way of doing and organizing programmes in the field. Other such programmes were been conducted for the beneficiaries and students.

Promote awareness through universalization of education.

Capacity building for the Farmers Club, Federation, Producers Club the resource person **Mr. Prabal Sen** the state officer of Caritas India



Educating the Farmers on Soil erosion, Soil conservation and watershed management for Farmers, Meeting for selected farmers



Monitoring and evaluation in Dooloogram TE





Animators and coaching teachers at Dooloogram Punjee



Uttarsonpur

Ramgaigang



Women Empowerment Centre



Farmer Harishchandra Gathwar's vegetable Godown



Women's Day celebration in Ramgaizane Village as well as meeting with SHG

▶ Improvement in the skills of the staff:



Training on Bio-Paste



Training on Vermin compost



Training on Mushroom cultivation



Travelling to Shillong for exposure visit of 20 women, Exposure visit of 20 women at Shillong and Jongkasha Village



Capacity building for the Staff, SHGs on IGA Loan at Alubazar



Capacity building for the Staff, SHGs and the leaders of 6 newly formed SHGs at Namdailong



Environmentalist for consultation at Lakhipur GP



Drawing Competition at St. Paul School, Srikona



Prize Distribution at St. Paul School, Srikona



Games and Prize Distribution at Konapara ME School, Kalain



***Environmental Awareness Programme at St. Paul School, Srikona
(Environment Day Celebration)***



Environmental Awareness Programme at Konapara ME School, Kalain

ACTIVITIES REPORT UNDER FARM NORTHEAST II

1) Promotion of Kitchen Garden(Through land development practice)

20 farmers families newly started kitchen gardening activities of seasonal vegetables like Beans, Radish, Brinjal, Potato etc with the use of low cost composting technique



Fish cum poultry farming The farmers of Kunapara village started rearing chicks in their poultry house. Also contributed equal amount of money to buy food for the fish seeds Training on livestock management



Training on composting technique : The interested farmers were facilitated by the SKS team with Agriculture department of Lakhipur Block for availing the services and schemes. 5 farmers were facilitated with compost pit for individual farming



Labour pooling done by community



Pineapple farming - through people's action

Fish cum poultry farming The farmers of Kunapara village started rearing chicks in their poultry house. Also contributed equal amount of money to buy food for the fish seeds Training on livestock management



Promotion of individual household indigenous seed banks

Hands' on training of farmers through the local resource person (farmer) on different sustainable low cost agricultural practices The 2 days training was done in collaboration with KVK, Cachar the training was held for the first time and the process promoted through farmers effort, The field level demonstration was done by one of the potential farmer from Kunapara village in 1/2 bigha land. The whole process was conducted through labor pooling system where other farmers contributed themselves to sow the seedlings in the field.



Salt Farm, An innovative practice in Haokip Punjee To make Model farm of Litchi six farmer of Haokip Punjee started innovative way of cultivation by digging terrace and pit according to SALT farm method. The training was received from Agriculture Department of Lakhimpur Block Mr. Joseph Hmar from Agriculture Department oriented and trained people on the method. The land was prepared through labour pooling system.

Plantation of banana trees by youth of the village 120 saplings by utilising the waste land.



The community of Ailathal and Haokip Punjee taken initiative for Clean village



12) Plantation of trees as a community initiative at community lands/ waste lands etc (afforestation or conservation through community action) in Haokip Punjee and Mirpur village

Orange saplings – 300 supported 30 farmers of Kunapara which was planted in 5 bhiga of land with Community initiatives Lemon trees – 300 supported by Agriculture Department

Litchi saplings – 150 supported to 20 members of Haokip Punjee by Cachar Integrated Development project



'World Environment Day' dated 5th June 2018 was focused on UN theme "Beat Plastic pollution" The event was followed by Drawing competition by mentioning different slogans against of the issues focused like – "Gach Amader Pran Esho sobai Boli Pokriti Mohan", Poribesh Rokha Korar Jonno Amra Gachpala Lagabo", "We should use Dustbin to throw waste",



Collective initiative for Goatery farming

In the preliminary stage they have collected some materials from forest and a goat shed was made. In their regular monthly meeting they have taken decision to contribute 300 rupees each and bought two goat @ 3000. It can be expected that the earnings will be increase in next few month

Follow up of Electrification of the Kunapara village



Exposure Visit to Imphal and Odisha Sharing of Kandhamal experience and sharing of seeds received from Jana Vikas Sangstha by Paugongai Rongmei, (farmer)





Promotion of seed preservation

Labour pooling leads to commercial cultivation of areca nut by a group of 25 men and women from Ailathal Karbi village.



Enhancing marketability through peoples action



Electrified village through peoples action

Farmer representation in National level workshop Paugongai Rongmei from project village (Ramgaizang) shares the good agricultural practices of Pest Repellent prepared out of bamboo sap during the National Consultation on Sustainable Agriculture and food sovereignty at New Delhi



Internship at Seva Kendra Silchar

SKS provides opportunities to the students of Assam University for the field work experience in Social Work

Pallav Singh Yadav	MSW
Nihar Ranjan Das	BSW
Monir Uddin	BSW
Amrapali Deb	BSW
Joydeep Nandi	BSW

FOREIGN CONTRIBUTION ACCOUNT

BALANCE SHEET AS AT 31ST MARCH, 2019

brought forward ... 264,46,815.86 brought forward ... 30,60,969.00 166,69,968.37

On Savings Bank Account
Account No. 12360100029705 31,03,474.09
Account No. 12360100170293 (Utilisation) 29,99,202.20
Account No. 12360100030956 (Utilisation) 5,06,994.20
Cash in Hand 1,06,208.00 97,76,847.49

TOTAL RUPEES ...

264,46,815.86

TOTAL RUPEES ...

264,46,815.86

As per our report of even date.

For Seva Kendra Silchar

Santiago Savari

Fr. Santiago Savari
Secretary

GUWAHATI:

DATED : 22nd July, 2019



FOR L. D' SOUZA & CO.,
CHARTERED ACCOUNTANTS
Firm Registration No.101974W

Dsouza
DIPSHA MARY D'SOUZA
PARTNER

Membership No. 153622
UDIN:19153622AAAAABJ2621

FOREIGN CONTRIBUTION ACCOUNT

[illegible]

251,13,607.49

carried forward ...

11,832.00	125,29,936.00
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brought forward ... 251,13,607.49 brought forward ... 11,832.00 125,29,936.00

Medical Expenses 7,147.00
 Travelling and Conveyance 78,615.00
 Vehicle Maintenance 17,350.00
 Miscellaneous Expenses 5,404.00
 1,20,348.00

" **EDUCATIONAL EXPENSES ON :**

Education Programmes
 Computer Education for Tribal Children 8,500.00
 Educating Through Establishing of Bridge Schools for Indigenous Children in Silchar, Assam 14,81,016.00
Vocational Training
 Vocational Training at Srikona (Revenue) 11,96,960.00

" **BALANCE ON 31.03.2019 :**

With The Federal Bank, Silchar
 On Fixed Deposits 30,60,969.00
 On Savings Bank Account
 Account No. 12360100029705 31,03,474.09
 Account No. 12360100170293 (Utilisation) 29,99,202.20
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 Cash in Hand 1,06,208.00
 97,76,847.49

TOTAL RUPEES ...

251,13,607.49

TOTAL RUPEES ...

251,13,607.49

We have verified the above Receipts and Payments account with the books of account and the vouchers relating thereto and we hereby report that in our opinion, proper books of account as required by law have been kept. The Receipts and Payments Account is in agreement with the books of account maintained. We have obtained all the information and explanations which to the best of belief were necessary for the purpose of our audit. The Receipts and Payments Account gives a true and fair view receipts and disbursements of the Seva Kendra Silchar - Foreign Contribution Account.

For Seva Kendra Silchar

Fr. Santiago Savari

Fr. Santiago Savari
 Secretary

GUWAHATI :

DATED : 22nd July, 2019

FOR L. D' SOUZA & CO.,
 CHARTERED ACCOUNTANTS
 Firm Registration No. 101974W

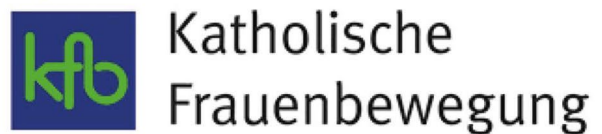


Dd Souza
 DIPSHA MARY D'SOUZA
 PARTNER

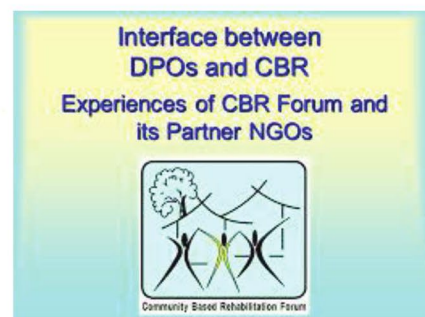
Membership No. 153622
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Our Gratitude to



NEDSSS



Institut International de Lancy



MISEREOR
IHR HILFSWERK



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Printed at : Avishek Printers & Publishers, Ambicapatty, Silchar-5, Ph. : 9435071173